

John Murray

From: Ellen Stoolmacher [estoolmacher@mma.org]
Sent: Monday, June 04, 2007 10:31 AM
To: Ellen Stoolmacher
Subject: MMA Statewide Training for New Selectmen: June 9th in Millis
Attachments: MSA Training 2007 Agenda.pdf

To: Municipal Managers, Assistants to the Board of Selectmen and other local officials
From: Ellen Stoolmacher, MMA Member Services Coordinator
Re: MMA's Training for New Selectmen
Date: June 4, 2007

Attached please find the agenda, registration form and directions for the Massachusetts Municipal Association's **Free Training for New Selectmen to be held on Saturday, June 9th from 9 a.m. to 2:30 p.m. at the Glen Ellen Country Club in Millis.**

According to our records, there is at least one newly elected Selectman in your community.

Information was mailed to all new selectmen, however, your direct assistance in ensuring that your new selectmen attend this event is appreciated. This training is a excellent opportunity for new officials to begin their service with a solid base understanding of the key laws of the job including: conflict of interest, public records, open meeting law and executive session. There will also be a special discussion on the Municipal Partnership Act, an MMA legislative priority. The training is part of the MMA's Municipal Leadership Academy.

Thank you for your attention and we appreciate your assistance in encouraging your selectmen to attend.

Should you have any questions please call me at (800) 882-1498 x161 or email me. Thank you.

6/4/2007